

HANDLEY AND DISTRICT ANNUAL (FIRST) PARISH COUNCIL MEETING

DATE: Thursday 6th May 2021

VENUE: Virtual Meeting using the Zoom Platform

TIME: 7.00 p.m.

OPEN FORUM

Before the official business of the Council commences there will a period of approximately 10 minutes for members of the public to have the opportunity to comment and raise questions on matters affecting the parish.

AGENDA

No.	Agenda Item	Presented By
1.	Apologies	Stg Item
2.	Declarations of Interest To receive Disclosable Pecuniary Interests or Other Disclosable Interests from members on matters to be considered at the meeting	Stg Item
3.	Chairman To elect a chairman for the year 2021 – 2022	Stg Item
4.	Vice Chairman To elect a chairman for the year 2021 – 2022	Stg Item
5.	Chairman's Report To receive Chairman's Report	Stg Item
6.	Minutes To approve the minutes of the Parish Council Meeting held on 18 th March 2021	Stg Item
7.	Matters Arising To report on Matters Arising from the Minutes of the Meeting held on 18 th March 2021 which are not covered by the Agenda	Stg Item
8.	Internal Controls To confirm adoption of the following (as circulated):- - Code of Conduct - Standing Orders - Financial Regulations	Stg Item
9.	Responsible Financial Officer To confirm appointment	Stg Item
10.	Highways To receive general update / progress of all highways issues including:- 10.1 Handley Village proposed reduction in speed limit to 30 mph (Currently 40mph):- to receive update 10.2 Frog Lane Update:- Footpath and gulley blockage 10.3 Verges in Milton Green:- to receive update 10.4 A41:- to receive report from working party	Clerk HW HW HW
11.	Former CCP Depot To receive update	HW
12.	Annual Audit 12.1 To receive the Annual Internal Audit Report	Stg Item

	<p>12.2 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00</p> <p>12.3 To accept and approve the Annual Governance Statement (see attachment A)</p> <p>12.4 To accept and approve the Annual Return for Audit purposes (see attachment A)</p>											
13.	<p>Finance</p> <p>13.1 To approve accounts and bank reconciliation</p> <p>13.2 To approve Computer purchase for the Chair</p> <p>13.3 To consider purchase of poppies for</p> <p>13.3 To approve the following payments:-</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Running Costs</td> <td>TBC</td> </tr> <tr> <td>HMRC</td> <td>TBC</td> </tr> <tr> <td>CHALC (training)</td> <td></td> </tr> <tr> <td>Website</td> <td>£300.00</td> </tr> </tbody> </table>	Payee	Amount	Running Costs	TBC	HMRC	TBC	CHALC (training)		Website	£300.00	Stg Item
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Running Costs	TBC											
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CHALC (training)												
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14.	<p>Village Appearance</p> <p>14.1 Litter Bins:- to consider request for litter bins at the Handley and Milton Green lay bys</p> <p>14.2 Street Scene and Dog Warden:- to report any response to email sent to CW&C</p>	JM RS										
15.	<p>Village Boundary Sign</p> <p>To receive update for Village Boundary Sign for Golborne David</p>	JM										
16.	<p>Website</p> <p>To receive report and agree actions required</p>	Clerk										
17.	<p>Planning</p> <p>17.1 Planning Applications received</p> <p>17.2 Planning Updates:- to receive any updates</p> <p>17.3 S.106:- to receive update</p>	Stg Item Stg Item HW										
18.	<p>Correspondence</p>	Stg Item										
	<p>Part 2 - Press and Public</p> <p>To resolve to exclude the press and members of the public as the items to be discussed relate to employee matters</p>	Stg Item										
1.	<p>Clerk's salary and appraisal:- to review clerk's salary for the 2021 – 2022 financial year and agree appraisal</p>	Stg Item										

Signed:- *Ruth Shackleton*
Mrs Ruth Shackleton Clerk to the Council

Dated:- 26/04/2021

The Annual Parish Meeting will follow at 8.30 pm

Meetings of a parish meeting are a forum for parish councils to engage with the local electorate. The parish meeting of a parish must assemble annually on some day between 1st March and 1st June, in every year.

A parish meeting consists of the local government electors of a parish and the purpose of the meeting is to discuss parish affairs.

Parishioners are welcome to attend and raise any parish matters.

The new website address for Handley and District Parish Council is as below:

<https://cheshireparishcouncils.co.uk/welcome/handley-district-parish-council/>

How to join the Parish Council remote Meeting:-

Parishioners are welcome to join the remote meeting and may speak during the Open Forum part of the meeting.

To register to join the meeting please contact the Clerk via email by the Tuesday before the meeting:-

handleypc@live.co.uk

You will then receive an invite to join the meeting.

Should any parishioner wish to speak during the Open Forum part of the meeting please request to do so when registering to join the meeting and please state the subject matter that you wish to speak about.