

HANDLEY AND DISTRICT PARISH COUNCIL
DRAFT MINUTES OF THE MEETING
HELD AT 7.00 PM ON THURSDAY 6TH MAY 2021
USING THE ZOOM PLATFORM

OPEN FORUM

Before the official business of the Council commences there is a period of approximately 10 minutes for members of the public to have the opportunity to comment, and raise questions, on matters affecting the parish.

PRESENT

Cllrs. Hilary Wells (Chairman), Nigel Johnson, David Mamwell, Karen Mamwell, Jon Moseley, Rosemary Thomas.

The Clerk. Ward Cllr Mike Jones. No members of the public attended.

1. APOLOGIES

Cllr. Rory Lea.

2. DECLARATIONS OF INTEREST

To receive Disclosable Pecuniary Interests or Other Disclosable Interests from members on matters to be considered at the meeting.

None were declared.

3. ELECTION OF CHAIRMAN FOR 2021 – 2022

Resolved:- The Council agreed to elect Cllr Wells as Chairman for 2021 – 2022.

Proposed by Cllr D Mamwell and seconded by Cllr Johnson.

4. ELECTION OF VICE CHAIRMAN FOR 2021 – 2022

The item was deferred.

5. CHAIRMAN'S REPORT

The Council received the Chairman's Report (see attached).

6. MINUTES

Resolved:- The Council agreed to approve and sign the minutes of the meeting held on 18th March 2021.

Proposed by Cllr Wells and seconded by Cllr Thomas.

7. MATTERS ARISING

There were no matters arising.

8. INTERNAL CONTROLS

Resolved:- The Council agreed to confirm the adoption of the following (as circulated):-

- Code of Conduct
- Standing Orders
- Financial Regulations

Proposed by Cllr Johnson and seconded by Cllr D Mamwell.

9. RESPONSIBLE FINANCIAL OFFICER

Resolved:- The Council confirmed the appointment of Ruth Shackleton as Responsible Financial Officer.

Proposed by Cllr Wells and seconded by Cllr Moseley.

10. HIGHWAYS

- 10.1 To consider proposed reduction in speed limit through Handley village to 30 mph:-
Update:-

No update due to a backlog due to Covid related delays.

- 10.2 Frog Lane Update:-

Cllr Wells informed the meeting that the repairs to the drains have been completed.

- 10.3 Verges in Milton Green:-

A resident has made a complaint to CW&C regarding the bus shelter in Milton Green. CW&C have confirmed that they will arrange to clean the bus shelter.

- 10.4 A41 Working Group:-

Cllr Wells reported that the Highways Register is working well. A detailed report requesting a review of the 40mph speed zone coming off the Golborne Bridge travelling north has been sent to Highways and was also sent to Ward Cllr Mike Jones and Edward Timpson MP. CW&C officer has responded on behalf of CEO Andrew Lewis and that the request will be passed to the new Head of Highways.

11. FORMER CCP DEPOT

Cllr Wells as part of the original working party has met [virtually] with CW&C to go through the proposed design plans for the former CCP Depot. Matters progressing.

12. ANNUAL AUDIT

- 12.1 To receive the Annual Internal Audit Report:-

The year end accounts for 2020 – 2021 are currently with the Internal Auditor. The Annual Internal Audit Report is to be considered at the July meeting.

- 12.2 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00:-

Resolved:- That the Council agreed to sign the AGAR Part 2 Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00. The Council are to certify themselves as exempt from a limited assurance review and are to submit a Certificate of Exemption to the External Auditor.

Proposed by Cllr Johnson and seconded by Cllr Moseley.

- 12.3 To accept and approve the Annual Governance Statement:-

Resolved:- That the Council agreed to approve the Annual Governance Statement for the year ended 31st March 2021.

Proposed by Cllr Johnson and seconded by Cllr Moseley.

- 12.4 To accept and approve the Annual Return for Audit purposes:-

Resolved:- That the Council agreed to approve the Annual Return Statement for the year ended 31st March 2021.

Proposed by Cllr Johnson and seconded by Cllr Moseley.

13. FINANCE

- 13.1 To approve accounts and bank reconciliation:-

Reconciled balance at current bank account at 1st April 2021:- £ 9,919.25.

Reconciled balance at business reserve bank account at 1st April 2021:- £5,503.76.

- 13.2 To approve Computer purchase for the Chair:-

Resolved:- That the Council agreed to approve the purchase of a new Computer for approximately £745.00.

Proposed by Cllr Johnson and seconded by Cllr D Mamwell.

13.3 To consider purchase of RBL poppies:-

Resolved:- That the Council agreed to approve the purchase of 12 RBL poppies at a donation of £5.00 each (total cost £60.00).

Proposed by Cllr Johnson and seconded by Cllr D Mamwell.

13.4 To accept and approve the following payments:-

Chq No	Payee	Statutory Power	Amount
564	Running Costs	s.111	£ 30.95
565	HMRC - PAYE for April - Jun 2021		£ 81.00
566	Zurich Insurance	s.111	£ 240.47
567	CHALC (Training)	s.111	£ 55.00
568	CHALC (Annual Subs)	s.111	£ 82.80
569	Computer	s.111	£ 745.00
570	Donation:- Royal British Legion	s.137	£ 60.00

Resolved:- That the Council agree to approve the above payments.

Proposed by Cllr D Mamwell and seconded by Cllr Johnson.

14. VILLAGE APPEARANCE

14.1 Litter Bins:-

CW&C have re confirmed that there has been no change in policy since the previous request. The Council are to take photos of litter in the village to justify the request.

14.2 Street Scene and Dog Warden:-

The Clerk is to follow up the request for signage and bin.

15. VILLAGE BOUNDARY SIGN

Cllr D Mamwell spoke to the meeting about installing village marker stones to mark the ancient parish of Golbourne David.

16. WEBSITE

The new website is now up and running.

17. PLANNING

17.1 Planning Applications Received:-

See Planning Register.

17.2 Planning Updates:-

There were no planning updates.

17.3 S106:-

Cllr Wells updated the meeting regarding monies received from CW&C in respect of financial contributions towards traffic calming measures in the parish.

The recent payment of £2761.35 directly relates to the Milton Green Farm planning application, 11/03079/FUL. A second S106 for 16/02191/FUL is pending.

18. CORRESPONDENCE

The list of correspondence received has been distributed to councillors.

PART 2

1. PRESS AND PUBLIC

Resolved:- The Council agreed to exclude the press and members of the public as the items to be discussed relate to employee salary matters.

Proposed by Cllr Wells and seconded by Cllr D Mamwell.

Date of next meeting:- Thursday 22nd July 2021

The Annual Parish Meeting followed the meeting

In the absence of any parishioners the meeting closed.