

## **CHURTON Parish Council**

**TO: ALL MEMBERS OF THE COUNCIL**

Dear Member

You are HEREBY SUMMONED to attend the Annual General Meeting of the Council to be held at Churton Village Hall, on TUESDAY 25<sup>TH</sup> MAY 2021 AT 8.00 PM for the purpose of transacting the business set out on the agenda below.

Yours sincerely

**Claire Taylor**

**Clerk to Churton Parish Council**

---

**Members of the public and the press are welcome to attend for this Part 1 Agenda.** If you have any general enquiries about the meeting, please contact Claire Taylor, Clerk, on 01829 270887 or [churtonparishclerk@hotmail.co.uk](mailto:churtonparishclerk@hotmail.co.uk)

**This will be a socially distanced meeting and face coverings must be worn unless speaking during the meeting. Hand sanitizer should be used on admittance to the hall and attendees should remain seated during the meeting. Details of all attendees will be kept for Covid Track and Trace purposes.**

---

### **1. ELECTION OF CHAIRMAN.**

To elect the Chairman of the Parish Council for the forthcoming year.

### **2. ACCEPTANCE OF OFFICE.**

The elected Chairman will sign the Acceptance of Office.

### **3. ELECTION OF VICE CHAIRMAN.**

To elect the Vice Chairman of the Parish Council for the forthcoming year.

### **4. APOLOGIES FOR ABSENCE.**

To receive and approve apologies for absence as reported to the Clerk.

### **5. DECLARATIONS OF INTEREST.**

Members are invited to declare any personal, prejudicial or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations.

## **6. PUBLIC PARTICIPATION (Limited to 10 minutes).**

Members of the public will be invited to comment on any items on the agenda before business commences.

## **7. POLICE UPDATE.**

To receive a report on community safety. **Enc.**

i) Speed gun: Update from CWAC.

## **8. BOROUGH COUNCILLORS REPORT.**

To receive a report from the Borough Councillor. **Enc.**

## **9. MINUTES OF THE LAST MEETING.**

To approve the minutes of the meeting of 9<sup>th</sup> March 2021. **Enc.**

## **10. MATTERS ARISING.**

## **11. APPROVAL OF STATUTORY DOCUMENTS.**

To readopt and approve unchanged the Parish Councils Standing Orders, Financial Regulations/appointment of signatories and Risk Assessment. To readopt unchanged the current Code of Conduct adopted by CWAC.

## **12. ACCOUNTS.**

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances.

## **13. ANNUAL AUDIT/ ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN (AGAR)**

i) To note Internal Audit concluded by Hacker Young. **Enc.**

ii) To approve AGAR Annual Statement of Accounts Part 1. **Enc.**

iii) To approve AGAR Annual Statement of Accounts Part 2. **Enc.**

iv) To declare Smaller Authorities Exemption from External Audit. **Enc.**

v) Appointment of Internal Auditor for 2021/2022.

#### **14. ANNUAL INSURANCE.**

To approve the insurance schedule (unchanged).

#### **15. PLANNING.**

Planning applications/decisions received by the Parish Council since/outstanding from the last meeting:

##### **To note: Existing applications where decision still awaited:**

**20/03656/FUL** Grace Cottage Sibbersfield Lane Farndon Chester CH3 6LQ Single storey front extension, two storey side extension.

**20/04496/FUL** Sibbersfield Farm Sibbersfield Lane CH3 6LQ Single storey extension.

**21/00346/FUL** Greenhaven Stannage Lane Churton. Extensions and alterations to dwelling and erection of garden room.

##### **New applications:**

**21/00728/FUL** Land at Sibbersfield Farm Sibbersfield Lane Farndon Erection of a livestock building to house cattle.

**21/01147/FUL** 2 Sibbersfield Cottages Sibbersfield Lane Farndon Installation of brick pillars, wall and timber driveway gate.

**21/00539/FUL** Land at Marsh Lane Kings Marsh Chester Erection of stable building and a storage building for hay and straw with associated hardstanding, construction of outdoor arena for exercising horses. Falls within Farndon Parish but comment made by Churton PC as a non-consultee.

##### **Decisions:**

**Refused: 20/02380/FUL** Outbuildings at Monument Place Stannage Lane Churton by Aldford Chester. Building works to facilitate a C1 use as granted under 20/00216/PDR.

#### **16. NEIGHBOURHOOD DEVELOPMENT PLAN.**

To receive an update.

#### **17. VILLAGE HALL UPDATE.**

#### **18. THE WHITE HORSE.**

To receive any update.

## **19. CORRESPONDENCE.**

To receive correspondence, publications and invitations and agree actions and attendees.

- i) CWAC Community Resilience Plans.
- ii) MHCLG: Electronic Communications Infrastructure Consultation.
- iii) DCMS: Rural Broadband Consultation.
- iv) Chalc: High Court ruling regarding cessation of virtual meetings with effect from 7 May 2021.

## **20. STANDING CONSIDERATION OF HIGHWAY MATTERS.**

## **21. DATE AND TIME OF THE NEXT MEETING.**

To confirm that the date and time of the next meeting will be on Thursday 14th September 2021 at 8.00 pm at Churton Village Hall.