

CODDINGTON AND DISTRICT PARISH COUNCIL
ANNUAL MEETING FOLLOWED BY ORDINARY MEETING

I hereby give notice that the Annual Meetings of Coddington Parish Council and the Parishes that fall within that Council will be held at Coddington Parish Rooms on Tuesday 27th May 2021 commencing at 7.30pm and as detailed specifically below. The May Ordinary meeting will follow on immediately after. **Councillors are summoned to attend.**

Members of the public and the press are welcome to attend. If you have any general enquiries about the meeting, please contact Claire Taylor, Clerk, on 01829 270887 or coddingtonparishclerk@hotmail.com

This will be a socially distanced meeting and face coverings must be worn unless speaking during the meeting. Hand sanitizer should be used on admittance to the hall and attendees should remain seated during the meeting. Details of all attendees will be kept for Covid Track and Trace purposes.

Claire Taylor
Clerk

AGENDA

Coddington & District Parish Council AGM (7.30pm –

7.45pm)

- 1) Present
- 2) Apologies
- 3) Chairman's Annual report
- 4) Election of Chairman
- 5) Acceptance of Office (Chairman)
- 6) Election of Vice Chairman
- 7) Approval of Statutory Documents
 - (i) CwAC Code of Conduct
 - (ii) Standing Orders
 - (iii) Financial Regulations/Appointment of Signatories
 - (iv) Risk Assessment

Followed by individual Parish Meetings:

Stretton (7.45pm – 7.50pm)

Barton (7.50pm – 7.55pm)

Carden (7.55pm – 8.00pm)

Coddington (8.00pm – 8.05pm)

Aldersey (8.05pm – 8.10pm)

Clutton (8.10pm – 8.15pm)

Coddington & District Parish Council May Meeting

- 1) Apologies for Absence
- 2) Declarations of Interest
- 3) Public speaking time
- 4) Community Safety
- 5) Borough Councillors report
- 6) Minutes of the last meeting (24 March 2021)
- 7) Matters Arising
- 8) Clutton Play Area/MUGA Update
- 9) Planning
- 10) Highway Matters
- 11) Receive/Respond any matters relating to Cheshire West and Chester Council
- 12) Finance Matters
 - (i)General
 - (ii)To note internal audit concluded.
 - (iii)To approve Annual Governance Statement (Section 1).
 - (iv) To approve Annual Accounting Statements (Section 2).
 - (v)To declare Smaller Authorities Exemption from external audit.
 - (vi)Appointment of Internal Auditor for 2021/22.
- 13) Annual Insurance renewal (1 June 2021)
- 14) Correspondence and Invitations
- 15) Date of next meeting (16 September 2021 tbc)