

Shocklach Oviatt and District Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held Virtually via Zoom, on THURSDAY 6TH MAY 2021 AT 7.30PM for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Shocklach Oviatt and District Parish Council

Members of the public and the press are welcome to attend. Members of the public wishing to attend the meeting **MUST** contact the Clerk in advance of the meeting to be given access details by emailing shocklachparishclerk@outlook.com or calling 01829 270887.

1. ELECTION OF CHAIRMAN.

To elect the Chairman of the Parish Council for the forthcoming year.

2. ACCEPTANCE OF OFFICE.

The elected Chairman will sign the Acceptance of Office.

3. COUNCILLOR VACANCY.

To update on position.

4. APOLOGIES FOR ABSENCE.

To receive and approve apologies for absence as reported to the Clerk.

5. DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations.

6. PUBLIC PARTICIPATION.

Members of the public will be invited to comment on any items on the agenda before business commences.

7. POLICE UPDATE.

To receive a report on community safety. **Enc.**

8. BOROUGH COUNCILLORS REPORT.

To receive a report from the Borough Councillor. **Enc.**

9. MINUTES OF THE LAST MEETING.

To approve the minutes of the meeting of 18th February 2021. **Enc.**

10. MATTERS ARISING.

- i) Drain at Little Green.
- ii) School traffic initiative (funding).
- iii) Litter picking activity (support).
- iv) Website.

11. APPROVAL OF STATUTORY DOCUMENTS.

To readopt and approve unchanged the Parish Councils Standing Orders, Financial Regulations/appointment of signatories and Risk Assessment. To readopt unchanged the current Code of Conduct adopted by CWAC.

12. ACCOUNTS.

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances.

13. ANNUAL AUDIT/ ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN (AGAR)

- i) To note Internal Audit concluded by Hacker Young. **To follow.**
- ii) To approve AGAR Annual Statement of Accounts Part 1. **To follow.**
- iii) To approve AGAR Annual Statement of Accounts Part 2. **To follow.**

iv) To declare Smaller Authorities Exemption from External Audit. **To follow.**

v) Appointment of Internal Auditor for 2021/2022.

14. ANNUAL INSURANCE.

Renewal due 1 June 2021. To approve the insurance schedule (unchanged).

15. PLANNING.

Planning applications/decisions received by the Parish Council since/outstanding from the last meeting:

Applications received or still awaiting decision:

20/03231/FUL Dog Kennel Farm Shocklach Hall Lane Shocklach SY14 7BT
Demolition of 2 existing agricultural buildings, erection of a stable block and agricultural shed and the partial demolition of 1 workshop building with extension and the change of use to form 2 dwelling houses.

Decisions:

Approved: 21/00405/REM Land at Caldecott Farm Worthenbury Road Caldecott Chester Approval of reserved matters following outline application 20/01107/OUT for one dwelling.

16. CORRESPONDENCE.

To receive correspondence, publications and invitations and agree actions and attendees.

- i) CWAC Community Resilience Plans.
- ii) MHCLG: Electronic Communications Infrastructure Consultation.
- iii) DCMS: Rural Broadband Consultation.
- iv) Chalc: High Court ruling regarding cessation of virtual meetings with effect from 7 May 2021.

17. STANDING CONSIDERATION OF HIGHWAY MATTERS.

18. ANY OTHER BUSINESS.

19. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Thursday 23rd September 2021 at 7.30pm. Venue/platform to be confirmed pending Covid restrictions.

