

**Minutes of No Man's Heath & District
Parish Council Meeting
held at Bickley Coronation Hall
at 7.00 pm on Thursday 8th July 2021**

PRESENT

Vice Chairman: Cllr Keith Done
 Cllr Carolyn Day Cllr Tony Day Cllr Peter Guildford
 Cllr Tim Harrop Cllr Trevor Parker Cllr Stephen Roberts
 Cllr Michael Voisey
 Clerk - Mrs Ruth Shackleton; PCSO Jon Hurst.
 Members of the Public and Parish – 0.

1. APOLOGIES

Cllr Jan Birch; Cllr David Lithgow Smith; Cllr Paul Roberts.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PUBLIC PARTICIPATION

In the absence of any members of the public there was no consideration of this item.

4. MINUTES

RESOLVED:- that the minutes of the Parish Council meeting held Wednesday 5th May 2021 be accepted as a true and proper record. The Vice Chairman signed the minutes.

Proposed by Cllr T Day and seconded by Cllr Parker.

5. ANNUAL REPORT

RESOLVED:- The Council agreed to publish the Annual Report in My Village News at a cost of £160.00.

Proposed by Cllr Harrop and seconded by Cllr S Roberts.

6. POLICE

The police report was circulated previously.

PCSO Hurst informed the meeting there is a new police constable and a new PCC. It has been generally peaceful with the main complaint being about speeding traffic. Concerns were raised regarding the long grass at junctions on the A41 and the A49 which is a hazard for drivers. The Clerk is to report this to Highways.

7. ACCOUNTS AND PAYMENTS

7.1 Payments:-

| Chq No | Payee | Amount |
|---------------|---|---------------|
| 870 | Running Costs | £ 38.71 |
| 871 | CHALC (to replace damaged cheque 875) | £ 25.00 |
| 872 | CHALC (training) | £ 100.00 |
| 873 | DONATION:- Royal British Legion (poppies) | £ 60.00 |

The Clerk was paid by standing order.

Receipts:-

HMRC - VAT Refund - £373.83

Bank Account:-

Reconciled balance of the Current Bank Account as at 25 May 2021:- £4,776.54.

Balance of the Deposit Bank Account as at 25 May 2021:- £ 9,659.14.

RESOLVED:- that the Council accept the above payments and accounts circulated.

Proposed by Cllr Parker and seconded by Cllr Guildford.

8. **ANNUAL AUDIT FOR FINANCIAL YEAR 2020 – 21**

The AGAR has been returned to the external auditor.

In accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities the Council has published the following documents on the website:-

- (i) Certificate of Exemption (page 3 of the AGAR);
- (ii) Annual Internal Audit Report 2020 – 21 (page 4 of the AGAR);
- (iii) Section 1 – Annual Governance Statement 2020 – 21 (page 5 of the AGAR);
- (iv) Section 2 – Accounting Statements 2020 – 21 (page 6 of the AGAR);
- (v) Analysis of Variances;
- (vi) Bank Reconciliation;
- (vii) Notice of the period for the exercise of public rights and other information required by Regulation 15 (2) Accounts and Audit Regulations 2015.

9. **PLANNING**

9.1 Planning Register:-

The Council noted the planning register and the observations as circulated.

9.2 Consulting on Planning Applications:-

The Council discussed whether to approach neighbouring Parish Councils to establish an informal procedure to consult on planning applications that have an impact on several parishes.

At present, CW&C inform neighbouring Councils of any large / controversial planning applications.

With future planning applications, the Council agreed to join up with neighbouring Parish Councils, where appropriate, and look to liaise with neighbouring Parish Councils when the Neighbourhood Plan is reviewed.

10. **HIGHWAYS**

10.1 Tilston Road:-

No further update regarding the request for signage.

10.2 Witney Lane:-

The Clerk has instructed CW&C to carry out the survey.

Due to the COVID restrictions the monitoring diary is full to the end of July; the next monitoring programme is due to begin in September as monitoring takes place in term time. CW&C are due to make a site visit to identify the best locations for the monitoring equipment.

The resident has been informed of the above.

11. **CHAT BENCH**

The chat bench has now been installed. The insurance company has confirmed that is included on the insurance schedule.

The Clerk is to request for a litter bin to be installed at the location.

12. **CELIA FIENNES MONUMENT**

The Clerk is to chase up the request to repair the monument with CW&C.

13. **NMH NEIGHBOURHOOD WATCH**

The Neighbourhood Watch has been registered by a resident in NMH. He is due to meet with the PCSO to discuss his role as co-ordinator.

14. **SPEEDWATCH**

Cllr Harrop has circulated an update for speedwatch in the village. He confirmed that Bickerton Road has been added to the list of locations (permission is required from the resident to use their drive).

The data collected in June is due to be analysed.

15. **CHESHIRE WEST AND CHESTER WASTE STRATEGY CONSULTATION**

Cllr T Day raised concerns regarding the introduction of the garden waste collection charge of £40.00 as he felt that it could lead to an increase in fly tipping of garden waste. It was agreed to monitor the situation in the parish.

16. COMMUNITY RESILIENCE PLANS

Cllr S Roberts updated the meeting regarding progress of the Community Resilience Plan. Issues with GDPR are holding up progress. Further work is required. Cllr S Roberts is to circulate the draft. It was agreed to set up a steering group to help prepare the plan.

Cllrs S Roberts, P Roberts and Done are to form the steering group.

17. CLEARANCE OF BALANCE POND SYSTEM A41

Cllr T Day updated the meeting about the clearance of the balance pond system by local volunteers.

RESOLVED:- The Council agreed to send a letter of thanks to the volunteers and agreed to make a donation of £100.00 to charity in lieu of payment. The volunteers suggested McMillan Nurses. The Council agreed to copy CW&C into the letter.

Proposed by Cllr T Day and seconded by Cllr Guildford.

18. THE QUEEN'S PLATINUM JUBILEE BEACONS – 2ND JUNE 2022

The Council discussed ways to celebrate the Queen's Platinum Jubilee in 2022. It was suggested that the Council use social media to ask residents for suggestions.

19. LOCAL ELECTRICITY BILL

Cllr Birch has previously circulated a report regarding the Local Electricity Bill. The Council agreed to take appropriate action when there are further details regarding the plan.

20. PUBLIC SPACE PROTECTION ORDER – DOG CONTROL REVIEW

Cllr S Roberts attended a seminar regarding the Public Space Protection Order , Dog Control Review and updated the meeting of the changes and the enforcement process.

21. CLERK'S REPORT

21.1 Littlers Croft Play Area:- request sent to CW&C to cut the grass; this has been actioned.

21.2 Overgrown grass:- reported at both the junction NMH with the A41 and the junction Bickley with the A49. Request outstanding; the Clerk is to follow this up with CW&C.

21.3 Chester Road, Hampton:- the Clerk is to contact Highways to ask when the road will be re-surfaced.

22. CORRESPONDENCE

A list of correspondence received has been previously circulated.

Signed

Dated

Next Scheduled Parish Council Meeting

Thursday 9th September 2021

DATES FOR 2021 MEETINGS – venues to be confirmed

11th November 2021