

**Minutes of No Man's Heath & District  
Parish Council Meeting  
held at Bickley Coronation Hall  
at 7.00 pm on Thursday 6<sup>th</sup> January 2022**

**PRESENT**

Chairman: Cllr David Lithgow Smith  
 Cllr Carolyn Day Cllr Tony Day Cllr Keith Done  
 Cllr Peter Guildford Cllr Tim Harrop Cllr Trevor Parker  
 Cllr Paul Roberts Cllr Stephen Roberts Cllr Michael Voisey  
 Clerk - Mrs Ruth Shackleton;  
 Members of the Public and Parish – no members of the public attended the meeting.

**1. APOLOGIES**

There were no apologies.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. CASUAL VACANCY**

The Notice of Vacancy was advertised on 23<sup>rd</sup> December 2021. CWaC are to advise whether an election is to take place after the statutory notice period (14 working days from 23<sup>rd</sup> December 2021).

**4. PUBLIC PARTICIPATION**

In the absence of any members of the public there was no consideration of this item.

**5. MINUTES**

**RESOLVED:-** that the minutes of the Parish Council meeting held Thursday 10<sup>th</sup> November 2021 be accepted as a true and proper record.

**Proposed by Cllr Guildford and seconded by Cllr Parker.**

**6. POLICE**

The police report was circulated previously.

There have been reports of burglaries / attempted burglaries of outbuildings in and around Hampton and No Mans Heath. Local residents have taken it upon themselves to keep watch. The Council are to write a letter of thanks to those residents involved.

Cllr T Day updated the meeting about the Neighbourhood Watch.

Cllr P Roberts raised concerns regarding Google Maps which is directing drivers via Witney Lane rather than remaining on the A41. This is causing problems for vehicles. The Council agreed to write to CWaC to request that they report the issue to Google.

**7. ACCOUNTS AND PAYMENTS**

**7.1 Payments:-**

<b>Chq No</b>	<b>Payee</b>	<b>Amount</b>
895	Running Costs	£ 28.96
896	GRANT	£513.00
897	Rent	£120.00

The Clerk was paid by standing order.

**Receipts:-**

CIL – £1,564.55

**Bank Account:-**

Reconciled balance of the Current Bank Account as at 31 December :- £4,148.47.

Balance of the Deposit Bank Account as at 31 December 2021:- £ 7,659.14.

The Clerk has made arrangements to transfer £2,000.00 from the Deposit Bank Account to the Current Bank Account.

**RESOLVED:-** that the Council accept the above payments and accounts circulated.

**Proposed by Cllr Done and seconded by Cllr Parker.**

7.2 CIL Payment:-

CWaC has advised that £1,564.55 has been paid to the Council in respect of CIL (Community Infrastructure Levy).

7.3 To review Budget to Date for Financial Year:-

The Council received and noted the Budget to Date figures for the current financial year as at 31<sup>st</sup> December 2021 and the forecast figures to 31<sup>st</sup> March 2022.

**8. EARMARKING AND PRECEPT**

8.1 Earmarking funds for 2022 – 2023:-

**RESOLVED -** that the Council earmark the following funds for the 2022 – 2023 financial year:-

<b>Essential Costs:-</b>	
Wages	£ 4,658.44
Running Costs	£ 300.33
Annual Subs	£ 402.57
Insurance	£ 327.35
Room Hire	£ 210.00
Website	£ 300.00
Training	£ 131.25
My Village News	£ 168.00
Defib Maintenance	£ 283.50
Audit	£ 99.75
Election	£ 0.00
Village Maintenance	£ 228.92
<b>Sub Total:-</b>	<b>£ 7,110.11</b>
<b>Non Essential Costs:-</b>	
Neighbourhood Plan	£ 500.00
Grants / Donations	£ 0.00
Village Appearance (see note 1)	£ 0.00
Summer Play scheme (see note 2)	£ 0.00
Speeding Schemes (see note 1)	£ 0.00
<b>Sub Total:-</b>	<b>£ 500.00</b>
<b>TOTAL</b>	<b>£ 7,610.11</b>

Note 1:- Village Appearance and Speeding Schemes to be funded using NHB / CIL funds.

Note 2:- The Summer Play scheme is mainly self-financing; the Council are to request a grant from the Ward Members Budget.

The balance of the New Homes Bonus funding is £8,730.55. This is to be allocated for projects as identified in the Neighbourhood Plan delivery plan.

**Proposed by Cllr Guildford and seconded by Cllr Voisey.**

8.2 Setting the Precept for 2022 – 2023:-

The Local Tax Base for NMHD Parish Council for 2022 – 2023 is 524.5 for Band D equivalent properties.

**RESOLVED -** that the Council set the 2022 – 2023 precept at £6,601.00. This is an increase of 5% on the precept amount that was requested for 2021 - 2022. The Band D Precept charge was £11.91 for 2021 – 2022. In 2022 – 2023 the Band D Precept charge will increase by 5.7% to £12.59.

**Proposed by Cllr Guildford and seconded by Cllr Voisey.**

**9. PLANNING**

Planning Register:-

The Council noted the planning register and the observations as circulated.

**10. ANNUAL MEETING**

The Council agreed to defer a decision regarding the Annual Meeting until the March meeting.

**11. ONGOING ISSUES**

**11.1 Issues Register Update:-**

21/1: Coach Road, Duckington (blocked grid):- It would appear that works have been carried out.

21/2: Witney Road speed limit :- There is no update from CWaC due to the backlog.

21/3: Chester Road surface :- The Clerk has followed up the letter that was sent to the portfolio holder and to the head of highways at CWaC to request that the repairs to the road surface be carried out and forwarded recent photographs of the poor condition of the road.

21/4: Tilston Road flooding:- This is to be kept under review.

**11.2 Flooding:-**

Cllr S Roberts updated the meeting regarding recent works carried out by CWaC to resolve flooding issues at the Hampton Heath roundabout / Bickerton Road.

**12. SUMMER PLAY SCHEME**

Update:-

Venue:- Cholmondeley Coronation Hall has advised that the hall and football field will be made available in August 2022 for a Summer Camp. The cost will be the same as before (£500.00).

Summer Camp Providers:- The Clerk has contacted the previous provider and is waiting for a quote.

The Council has agreed in principle to hold a summer play scheme in 2022; further arrangements are to be confirmed at the March meeting.

**13. WEBSITE**

At present the Contact Page on the website allocates a specific area in the parish to individual Councillors.

The Council agreed to request that this is amended to remove the specific areas.

**14. COMMUNITY RESILIENCE PLANS**

Cllr S Roberts updated the meeting of the progress of the Community Resilience Plan; he hopes to meet with representatives from CWaC to move forward with the plan.

**15. THE QUEEN'S PLATINUM JUBILEE**

The Clerk has contacted CWaC to request a site meeting to discuss potential sites for planters. CWaC has advised that they are currently keeping meetings to a minimum and have requested plans of the locations and will take a look for provisional approval. They will suggest alternatives if they are not acceptable.

Suggested locations include:-

(i) Two planters at the entrance to NMH village coming from the A41 by the village signage (by the NMH village and 30 mph signs on each side of the road);

(ii) One planter at the Celia Fiennes monument, at the top of Back Lane;

(iii) One planter in the Littlers Croft playing field, off Back Lane (near to the seating);

(iv) One planter at the opposite entrance to NMH village at the junction of Cross o' th' Hill with Back Lane (under the NMH village sign);

(v) One planter by the Bickley millennium sign;

(vi) One planter by the bus shelter in Hampton.

Councillors discussed the style of planters and it was agreed to obtain photographs and costings.

The Clerk is to submit a map of the suggested locations and style of planters to CWaC for consideration before applying for a licence to install the planters.

**16. LOCAL RECOGNITION**

Cllr Lithgow Smith circulated a proposed plaque in recognition of Herbert Ackerleys's contribution to the community which is to be put on the Chat Bench.

The Council agreed to the proposed wording and the approximate cost of £20.00.

**17. SPEEDWATCH**

Cllr Harrop informed the meeting there was no update regarding Speedwatch in the village.

**18. LITTER PICKING**

Cllr T Day circulated a report regarding litter in the village.

The Council agreed to write to CWaC to request they instruct the Contractors to close their hatches when transiting, repair any "Soft Flaps" designed to contain the waste within the vehicles and instruct their contractors to be careful with the Recycling Boxes and to pick up the litter they cause.

**19. CLERK'S REPORT**

19.1 Littlers Croft:- The Clerk has contacted CWaC regarding the recent removal of the play equipment and is awaiting a response.

**20. CORRESPONDENCE**

A list of correspondence received has been previously circulated.

Signed .....

Dated .....

**Scheduled Parish Council Meetings**

**DATES FOR 2022 MEETINGS**

Thursday 6<sup>th</sup> January 2022

Thursday 3<sup>rd</sup> March 2022

Thursday 5<sup>th</sup> May 2022

Thursday 7<sup>th</sup> July 2022

Thursday 1<sup>st</sup> September 2022

Thursday 3<sup>rd</sup> November 2022