

# ALDFORD AND SAIGHTON PARISH COUNCIL

Minutes of the Annual General Meeting of the Council held on WEDNESDAY 4 MAY 2022 AT 7.15PM virtually via Zoom.

**Present:** Cllr N Goodwin (Chair), Cllr A Cotton, Cllr B Roscoe, Cllr J Roscoe, Cllr D Weaver.

**In Attendance:** Ward Cllr P Roberts, C Taylor (Clerk), A Farbon and S Dawson (Grosvenor Estate).

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## 1.ELECTION OF CHAIRMAN.

Cllr M Davies – Nominated by Cllr B Roscoe, Seconded by Cllr D Weaver.

## 2. ACCEPTANCE OF OFFICE.

Arrangement made by the Clerk for the Chairman to sign the Acceptance of Office.

## 3. ELECTION OF VICE CHAIRMAN.

Cllr N Goodwin – Nominated by Cllr J Roscoe, Seconded by Cllr A Cotton.

## 4. CO OPTION OF COUNCILLOR.

**Resolved:** Helen Gornall be co-opted to the vacant position of Councillor with immediate effect. **Proposed:** Cllr B Roscoe, **Seconded:** Cllr D Weaver.

## 5.APOLOGIES FOR ABSENCE.

Cllrs M Davies, L Humphries. **Resolved:** Noted.

## 6.DECLARATIONS OF INTEREST.

Members were invited to declare any personal, prejudicial or pecuniary interests they may have in any item on the agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011. **Resolved:** No declarations made.

## 7.PUBLIC PARTICIPATION.

The following issues were raised by a member of the public:

i) Reinstatement of footpath at Lower Lane: Presently difficult and dangerous walking at the junction of Chester Road/Lower Lane as footway non-existent. Cllr Roberts reported that CWAC had agreed to investigate and if possible, uncover the hardstanding that was potentially already there under the verge to reinstate a safe footway. **Resolved:** Noted.

ii) Road signs on Lower Lane: Previously there had been no signs but since the 50mph signs were put up drivers were driving to the 50mph limit which was excessive for a single-track road. A further review was requested and if possible, a 20mph limit imposed as on some other roads in Aldford village. Cllr Roberts explained however that the review that had already been undertaken would have used strict CWAC criteria for speed limits to arrive at the set 50mph. **Resolved:** Cllr Roberts would ask Highways to remove the 50mph signs.

## **8.POLICE UPDATE.**

Police report circulated prior to the meeting. **Resolved:** Noted.

## **9. BOROUGH COUNCILLORS REPORT.**

Monthly report circulated prior to meeting. **Resolved:** Noted.

## **10. MINUTES OF THE LAST MEETING.**

The minutes of the meeting of 23rd March 2022 were approved as a correct record.

**Proposed:** Cllr J Roscoe **Seconded:** Cllr D Weaver.

## **11. MATTERS ARISING.**

i) Defibrillators (update): Fundraising was ongoing for a new replacement defibrillator for Aldford Village Hall. **Resolved:** Cllr Roberts to donate £500 from his members budget towards the fundraising and the Parish Council would donate a further £250.

The new Saighton Village Hall defibrillator had been registered.

First Aid Training was being organised by the Estate for the two villages and had been advertised.

**Resolved:** Noted.

ii) Chapel Lane water leaks (update): **Resolved:** Noted as being dealt with by Severn Trent.

iii) Railway bridge at Saighton (update on potholes): **Resolved:** Noted as dealt with.

iv) School Lane (Update on reinstatement of cobbles): Cobblestones outside Church View Cottages still covered over although the Conservation Officer is aware. **Resolved:** Sarah Dawson to give Cllr Roberts the Conservation Officers contact details and he would ask them to take another look at them.

v) Bruera Church (update on repositioning of chevron signage): **Resolved:** Noted as dealt with.

vi) PCC meeting (report from Cllr Goodwin): Nothing further to report other than Saighton were to be part of an experiment. **Resolved:** Noted.

## **12. APPROVAL OF STATUTORY DOCUMENTS.**

i) Standing Orders ii) Financial Regulations / Appointment of Signatories iii) Risk Assessment

**Resolved:** To readopt and approve unchanged.

**Proposed:** Cllr B Roscoe **Seconded:** Cllr D Weaver.

iv) CWAC Code of Conduct

**Resolved:** To adopt the revised Code of Conduct adopted by CWA&C Council.

## **13.ACCOUNTS.**

**Resolved:** That the payment of salaries and expenses, the payment of invoices for goods received and services rendered be approved and the receipts and balances be noted.

**Proposed:** Cllr B Roscoe **Seconded:** Cllr D Weaver.

i) Additional signatory: Cllr Goodwin reported that this was still being progressed.

**Resolved:** Noted.

#### **14. ANNUAL AUDIT/ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN (AGAR).**

i) Noted: Internal Audit concluded by Hacker Young.

ii) Approved and signed by Chair: Annual Statement of Accounts Part 1.

iii) Approved and signed by Chair: Annual Statement of Accounts Part 2.

iv) Resolved: To declare Smaller Authorities Exemption from external audit.

v) Resolved: To Appoint Hacker Young as Internal Auditor for 2022/2023.

**Proposed:** Cllr N Goodwin **Seconded:** Cllr J Roscoe.

#### **15. PLANNING.**

Noted that all planning applications had been circulated to members between meetings.

#### **16. CORRESPONDENCE RECEIVED.**

i) Invitation to renew insurance: **Resolved:** Insurance schedule to be renewed unchanged with effect from 1 June 2021.

**Proposed:** Cllr B Roscoe **Seconded:** Cllr D Weaver

#### **17. STANDING CONSIDERATION OF HIGHWAY MATTERS.**

i) Chester Lane Saighton footway: Cllr Roberts suggested that if he and the PC contributed to the cost CWAC might finish the footway off. The PC however, resolved at the last meeting not to pursue this option. **Resolved:** Cllr Roberts to ask CWAC to complete the road surface to a satisfactory standard and re visit the kerb.

ii) Dog fouling Mill Lane Saighton: Cllr Roberts suggested that the complainant consider the 'pink poo' initiative as a deterrent. **Resolved:** Cllr Goodwin to give the complainant the details.

#### **18. ANY OTHER BUSINESS.**

i) Communication; The Clerk reminded all members that when corresponding between meetings on email (with other members, the clerk, outside contacts) that all other members and the clerk should be copied in to ensure that everyone remains aware of ongoing business.

**19. RESOLVED: DATE OF THE NEXT MEETING OF THE COUNCIL: THURSDAY 1 SEPTEMBER 2022 AT 7.15PM AT SAIGHTON VILLAGE HALL.**