

## CHURTON PARISH COUNCIL

Minutes of the Annual General Meeting of the Council held at **CHURTON VILLAGE HALL**, on **TUESDAY 10 May 2022 AT 8PM.**

**Present:** Cllr D Rudd, Cllr A Thacker, Cllr R Crump, Cllr K Cundill, Cllr P Thacker, Cllr C Shaw.

**In Attendance:** Cllr P Roberts, A Farbon and S Dawson representing Grosvenor Estate, E Barnston, J Gallagher, 3 members of the public, C Taylor (Clerk).

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### 1. Election of Chairman

Cllr D Rudd – Nominated by Cllr P Thacker, Seconded by Cllr A Thacker.

### 2. Acceptance of Office

The elected Chairman signed the Acceptance of Office form.

### 3. Election of Vice Chairman

Cllr A Thacker – Nominated by Cllr P Thacker, Seconded by Cllr D Rudd.

### 4. Apologies for Absence

Cllr P Kitchin, PCSO McKeivitt.

### 5. Declarations of Interest

None received.

### 6. Public Participation

i) Farndon United Charities: **Resolved:** Cllr A Thacker to represent Churton and stand as a trustee for this charity.

ii) Speed gun:

- a) John Gallagher expressed disappointment at the ratio of offenders who received follow up warning/advisory letters from the police. The police had requested that monitoring sessions were conducted over shorter periods due to the otherwise overwhelming mass of data and clarity was therefore requested as to whether less data would change the parameters regarding advisory letters issued. A member of the public asked if additional road signs could be purchased if the local community could crowdfund to raise the funds. Any signs would need to be to a CWAC approved standard/specification and would cost circa £25k.

**Resolved:** Cllr Roberts to raise the issues at a Rural Policing meeting due to be held 11 May 2022. Cllr Shaw to ask the police specials if they would come and deploy the Trucam. Thanks be extended to everyone who participated in the speed gun monitoring sessions.

iii) Churton War Memorial Committee: As a parting gesture on behalf of the now dissolved committee John Gallagher presented an Honour Board to Cllr Cundill to go in the hall. **Resolved:** Accepted with thanks.

## 7. Police Update

PCSO McKeivitt not in attendance.

i) Speed gun update: **Noted:** Dealt with at Item 6 on the agenda.

## 8. Borough Councillors report.

In addition to his previously circulated monthly report Ward Cllr P Roberts informed:

i) He had recently met with CWAC Street Scene regarding fly tipping in the Farndon Ward. If any laybys were identified as 'hotspots' for fly tipping they would be happy to supply warning signs as a deterrent as they had proved effective in other locations.

## 9. Minutes of last meeting (8 March 2022).

**Resolved** as agreed.

Proposed: Cllr D Rudd    Seconded: Cllr K Cundill

## 10. Matters Arising

i) CWAC: Pump Lane Highway verge construction. Verge had now been retained better and CWAC advice given re breach. **Resolved:** Noted.

ii) CWAC: Highways standards within village. Concern was raised regarding perceived difference in highway standards in the north and south of the village. Cllr Roberts advised that ranking was based on need (heavy versus light use roads). **Resolved:** Issues should always be reported as Highway faults on the CWAC website.

iii) CWAC: Waste strategy. The new system will replace boxes with bins and the mechanism of the vehicle will be self-closing so there should be less waste being left behind on the streets. Electric vehicles were being moved towards. **Resolved:** Noted.

iv) CWAC: Community Resilience Plan. **Resolved:** Nothing further to update.

v) Platinum Jubilee celebrations. Meetings were being held regularly and great events were planned. A temporary events licence had been applied for for music and alcohol. Public Liability insurance was in hand. A risk assessment would be carried out. **Resolved:** Noted.

vi) Pump Lane fingerpost/sign. To be painted before the Jubilee celebrations **Resolved:** Noted.

vii) Defibrillator. Cllr Cundill reported that it was all up and running and that he was waiting for confirmation to go on the Circuit. **Resolved:** Noted.

viii) CWAC: Request for waste bin Pump/Marsh Lane. CWAC had advised that they would carry out a survey to measure need. **Resolved:** Clerk to chase CWAC and Cllr Roberts to escalate if there was evidence of need but it may have to be part funded.

ix) Broadband provision. Cllr Rudd had circulated an update. Openreach had come back with a more expensive quote and he was now dealing with the CWAC Digital Specialist and Kloud9 who were currently looking to provide to Farndon. Any interest needed to be registered. **Resolved:** Noted.

## **11. Approval of Statutory Documents:**

i) Standing Orders

ii) Financial Regulations / Appointment of Signatories (Cllrs Cundill, Crump and Kitchin)

iii) Risk Assessment

**Noted:** Approved unchanged.

iv) CWAC Code of Conduct

**Agreed:** Adopt the revised Code as adopted by CWAC.

Proposed: Cllr D Rudd    Seconded: Cllr P Thacker

## **12. Accounts**

**Resolved:** That the payment of salaries and expenses, the payment of invoices for goods received and services rendered be approved and the receipts and balances be noted.

i) Banking arrangements: **Resolved:** Cllr Rudd to look into setting up a Unity Trust account with online access.

Proposed: Cllr Cundill    Seconded: Cllr A Thacker

## **13. Annual Audit/Annual Governance and Accountability Return (AGAR)**

i) **Noted:** Internal Audit concluded by Hacker Young.

ii) **Resolved:** To approve Annual Statement of Accounts Part 1. Signed by Chairman.

and then

iii) **Resolved:** To approve Annual Statement of Accounts Part 2. Signed by Chairman.

iv) **Resolved:** To declare Smaller Authorities Exemption from external audit. Signed by Chairman.

v) **Resolved:** Appointment of Hacker Young as Internal Auditor for 2022/2023.

Proposed: Cllr P Thacker    Seconded: Cllr K Cundill    Agreed by all.

## **14. Annual Insurance**

**Noted:** Due and renewed March 2022.

## **15. Planning Matters**

Planning applications/decisions received by the Parish Council since/outstanding from the last meeting:

### **Noted: Existing applications where decision still awaited:**

**22/00378/FUL** Highfield House Stannage Lane Churton Installation of a Ground Mounted Solar Pv array (Domestic scale).

**22/00097/FUL** Land Adjacent to The Cottage Marsh Lane Kings Marsh Chester Erection of a stable building and a storage building and construction of an outdoor arena.

### **Decisions:**

**Approved:** 21/04623/FUL The Nook, Chester Road Churton Proposed single storey rear extension, proposed side porch, external rendering and cladding and replacement windows.

**Appeal dismissed:** APP/AO665/W/21/3277537 Church House Pump Lane CH3 6LR Erection of one dwelling (19/02479/FUL).

**Resolved:** Noted.

## **16. Neighbourhood Development Plan (NDP)**

Cllr Rudd advised that work was ongoing and that a questionnaire had been drafted ready to go out to every household.

**Resolved:** Cllr Rudd to explore the grant situation to cover printing costs.

## **17. Village Hall Update**

i) Play area: Cllr Kitchin not present to update.

ii) Cllr P Thacker had offered to refurbish the bench outside the hall.

iii) Jubilee: Cllrs Cundill and Crump would place the commemorative plaque and stone.

**Resolved:** Noted.

## **18. The White Horse**

Nothing further to report other than Admiral Taverns official stance was "In negotiations".

**Resolved:** Noted.

## **19. Ukrainian Refugees.**

Cllr Rudd advised that he would be hosting a family.

**Resolved:** Noted.

## **20. Correspondence.**

i) Smithy cats: Concern was raised that the Estate may have plans to stock and fence the land on which the cats currently lived. The Estate confirmed that they had no plans to move the cats as it stood.

**Resolved:** Noted.

## **21. Standing Consideration of Highway Matters**

i) Hob Lane: Weeds need clearing from side of road.

**Resolved:** Clerk to report.

**22. Date of next meeting: Tuesday 6 July 2022.**